



SCHOOL DISTRICT OF THE CITY OF YORK, PENNSYLVANIA
Office of Human Resources

July 12, 2018

Cafeteria Aide

Location: To be Determined
Grade Level 1, 4 Hours a Day
Salary Range \$11.47 - \$22.16 per hour

Job Requirements:

1. High School Graduate
2. Must have the ability to effectively solve problems in a professional manner.
3. Ability to interact with students and staff in a manner that demonstrates respect and dignity.
4. Act 34 Clearance, Act 151 Clearance, FBI Clearance, and Pre-employment Drug Screening.
5. Act 71 7 Act 126 Certification.
6. Resume, application and letter of interest.

Job Requirements:

1. Organizes students into orderly lines for purchasing food and sees that they go to assigned tables.
2. Circulates among the tables during the meal period so as to be available to help children and to resolve any minor problems that arise.
3. Organizes students for orderly disposal of food waste, trays and utensils.
4. Organizes groups for orderly dismissal from lunchroom .
5. Informs any attending teacher at once of any serious infraction of disciplinary rules by students.
6. Assists younger students with use of utensils when needed.
7. Help clean tables when part of school procedure.
8. Calls immediately for the Principal/Designee in the event of any argument involving more than two students; any incident involving physical confrontation; and any incident that appears to be of more than momentary disruption.
9. 100+ students at one time in the cafeteria.

The Human Resources Office must receive a written statement of interest in this position by all applicants.

Non-Discriminatory Policy

The School District of the City of York does not discriminate on the basis of race, color, religious creed, ancestry, age, familial status, sex, national origin, sexual orientation, or disability. The policy of equal opportunity and treatment applies to every aspect of School District operations and activities, including admissions and employment practices.

This policy shall be made known to all persons and organizations associated with the School District of the City of York, to all Educational Placement Services, the Pennsylvania Bureau of Employment Security and all recruiting sources.

Any student, parent, employee, or citizen who feels that they have been denied because of race, color, religious creed, ancestry, age, familial status, sex, national origin, sexual orientation, or disability fair treatment or access of equal opportunity in any aspect of School District operations or activities should contact the Title IX Compliance Coordinator, Robert Bernhard or ADA and Section 504 Coordinator, Dr. Linda Brown, Administration Building, P.O. Box 1927., York, PA 17405, phone number (717) 845-3571.

The School District is an "Equal Opportunity Employer."