

## **NOTICE OF APPOINTMENT/ELECTION PROCESS**

### **TO FILL VACANT SEAT OF MEMBER OF BOARD OF SCHOOL DIRECTOR**

The Board of School Directors will accept a Letter of Interest and a Resume from qualified electors of the school district to fill the unexpired term of a school board member as a result of a vacancy in the office. The unexpired term extends to the first Monday of December, 2023.

A Letter of Interest and a Resume from Applicants/Candidates must be submitted to and received by the Board Secretary, Lori Ferrell, by hand-delivery at the Administrative Offices of the School District (31 N. Pershing Avenue, York, PA, 17401) or via email at [ferrelor@yca.k12.pa.us](mailto:ferrelor@yca.k12.pa.us) no later than 4:00pm on Friday, December 3, 2021. Any Applicant/Candidate whose Letter of Interest and Resume has not been received by the Board Secretary by that date and time will NOT be considered by the Board for appointment/election to the office.

Each Applicant/Candidate must also attend the committee school board meeting (in a manner to be determined (which will either be via zoom or in-person)) on Wednesday, December 8, 2021, (starting at 6:00pm) and speak to the board of school directors about his/her interest, experience, and/or qualifications for the office of school board member. Each Applicant/Candidate will be limited to no more than five (5) minutes to speak to the board of school directors. The Board, through the Board President, reserves the right to increase or decrease the time limit. Each Applicant/Candidate may also be asked questions by the Board/Board Members at that meeting.

The board of school directors will vote to appoint/elect the qualified elector to the office of school board director at its regular school board meeting on Wednesday, December 15, 2021, which commences at 6:30pm.

To be a qualified elector, the Applicant/Candidate:

1. Shall be of good moral character, be at least eighteen (18) years of age, have been a resident of the district for at least one (1) year prior to the date of the appointment/election, and not be a holder of any of the offices or positions as specified in Section 322 of the Pa School Code (24 PS 3-322); Nor be a member of York City Council.
2. Shall not have been removed from any office of trust under federal, state, or local laws for any malfeasance in such office.
3. Shall not have been removed from office of school director for refusal or neglect to perform his/her duties as a board member within the previous five (5) years.
4. Shall not be employed by the school district.
5. Shall not have been convicted of directly or indirectly promising, paying, or giving any Board member a bribe or promising any office or appointment.

Upon appointment/election by the board of school directors, before entering upon and performing the duties of the office, the qualified elector shall file a statement of financial interest with the board secretary (for submission to the State Ethics Commission) and take (and execute) the oath of office before a Magisterial District Judge.